



# इंडियन रेलवे कॅटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड

(भारत सरकार का उद्यम – मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise – Mini Ratna)

“CIN-L-74899DL1999GOI101707” E-mail: info@irctc.com Website: www.irctc.com

## VACANCY NOTICE No.03/2021

No. 2016/IRCTC/HRD/Deputation/GAZ

Date: 01.02.2021

**GENERAL MANAGERS  
ALL RAILWAYS/PRODUCTION UNITS**

**DIRECTOR GENERAL'S/DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES**

**CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs**

<b>Organisation</b>	Indian Railway Catering And Tourism Corporation Ltd.
<b>Title &amp; No. of Posts</b>	Group General Manager (Finance) (E8) - 01 post.
<b>Location</b>	New Delhi (transferable as per business requirement)
<b>Duration</b>	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier.
<b>Term of appointment</b>	Deputation
<b>Service</b>	IRAS or Finance Cadre of PSU.
<b>Scale of Pay &amp; Age</b>	Rs.37400-67000 GP-10000 (6 <sup>th</sup> CPC)/Level-14 (7 <sup>th</sup> CPC), CDA pattern. -OR- Rs.37400-67000 GP-8700 (6 <sup>th</sup> CPC)/Level-13 (7 <sup>th</sup> CPC), CDA pattern with minimum 03 years service in GP/Level. -OR- Rs. 100000-260000 (E7) IDA Scale with minimum 06 years in service in E-7. -OR- Rs. 120000- 280000 (E8) IDA Scale with minimum 06 years in service in E-7. <b>Maximum Age 56 years.</b>
<b>Job description</b>	The officer is required for smooth functioning of finance department at Corporate level. He will also coordinate the finance functions at Zonal offices. He will look after the preparation and finalisation of accounts, audit (CAG, Internal Statuary), MOU, Revenue, Capital Budget, Banking & Insurance, Taxation, Catering (Departmental, Licensee and NRC), Recovery of outstanding, etc.
<b>Qualification/Experience</b>	1. IRAS Officer with IT exposure will be preferred. 2. The number of years of experience and nature of experience of the officer in the specific areas as per requirement will be taken into consideration.

<b>Perks &amp; Benefits</b>	<p>1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy.</p> <p>2 *. Medical Allowance (outdoor)-7% of the basic pay if opted for medical facilities of IRCTC &amp; reimbursement of medical expenses for hospitalization.</p> <p>3*. Uniform fitment allowance-7% of the basic pay. Lease/HRA at prescribed rate etc.</p> <p>For IDA pay scale included in cafeteria approach of 35%.</p>
<b>Selection Criteria</b>	As per the procedure advised by Ministry of Railways Letter No.2017/E(O)II/41/5 dated 25.05.2017.
<b>Web Address</b>	www.irctc.com
<b>Closing date</b>	02.03.2021
<b>Note</b>	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.
<p>Candidates may apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways etc. may forward the applications of eligible candidate's along-with Vigilance/D&amp;AR Clearance and APARs of last 03 years to Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to <b>deputation@irctc.com</b> as to reach us by 02.03.2021.</p>	

(Signature)  
5/02/2021

(Sandip Trivedi)  
Group General Manager (HRD)